



Trentham Canoe Club (TCC)

Equipment Officer

Role Description

Responsible to: Management committee through the chairperson

Role purpose: To provide a central person in charge of the storage, maintenance and purchase of Club equipment.

Commitment: 2- 4 hours per week plus committee meetings

Main Tasks

- Ensure all club equipment is well maintained and safe.
- Purchase of suitable Club equipment as and when required while remaining within the budgetary constraints set by The Treasurer.
- Organising any maintenance work-groups and/or work-days for the wider membership.

Skills required

- good understanding of paddling equipment, its operation and maintenance.
- be able to undertake basic equipment maintenance tasks

Review History

Date	Version	Activity	Lead
March 2018	V1		Chris Voisey